

**Committee:** Environment

**Agenda Item**

**Date:** 19 January 2010

**8**

**Title:** 2009/10 Budget Monitoring

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Development

Item for  
decision

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## Summary

- 1 The Committee is responsible for overseeing various General Fund Service Budgets and Capital Programme Schemes. This report details income and expenditure for the period April to November 2009, and a forecast for the end of 2009/10.
- 2 The Committee's General Fund expenditure is forecasted to underspend by £126,000.
- 3 Capital expenditure is forecasted to be in line with budget, as adjusted for the reasons mentioned in the report.
- 4 The information in this report will be collated into a report covering the Council's corporate financial position to be received by the Finance & Administration Committee on 28 January.

## Recommendations

The Committee is recommended to approve this report.

## Background Papers

[2009/10 Budget Book](#)

## Impact

|                            |                        |
|----------------------------|------------------------|
| Communication/Consultation | None                   |
| Community Safety           | None                   |
| Equalities                 | None                   |
| Finance                    | Detailed in the report |
| Health and Safety          | None                   |
| Human Rights               | None                   |
| Legal implications         | None                   |
| Sustainability             | None                   |
| Ward-specific impacts      | None                   |
| Workforce/Workplace        | None                   |

### Environment Committee General Fund - Summary

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|---------------------------------------|--|
| <b>Overall underspend is forecast</b> | Overall, the Committee's expenditure is forecasted to underspend the budget by £126,000.<br>Details are in Appendix A.   |
| <b>Overspending areas</b>             | An overspend in <b>Building Surveying</b> of £53,000 due to a shortfall in income as a result of the economic downturn.<br>No other significant overspends anticipated.  |
| <b>Underspending areas</b>            | <b>Business Support &amp; Development</b> – this budget, for £42,000, was created on receipt of government grant issued under the Local Authority Business Growth Incentive Scheme (LABGI). The intention is to spend this money according to priorities identified through the LSP. It is considered unlikely that this budget money will be spent in the current financial year. The unspent budget will be transferred to an earmarked reserve and will be available for use in 2010/11.<br><b>Waste Management</b> is forecasting an underspend of £126,000, mainly due to organic waste payments from ECC (£100,000) and some staff savings (£41,000).<br>No other significant underspends anticipated. |

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### Environment Committee Capital Programme - Summary

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|--|--|
| <b>Budget adjustments made</b>                       | Adjustments have been made to reflect a re-organisation of the vehicle replacement programme, with some expenditure rescheduled to later years.<br>Works on the Elizabeth Way Culvert are not expected to take place until 2011 so this has been removed from the 2009/10 capital programme.<br>The budget for Flood Relief has been removed for the reason previously reported to this Committee. |
| <b>No variances from revised budget are expected</b> | Following these budget adjustments, expenditure is forecasted to be in line with the revised capital programme. No underspends or overspends are currently being forecasted by spending officers.<br>Details are in Appendix B.  |

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### Risk Analysis

| Risk   | Likelihood                         | Impact  | Mitigating actions          |
|--|------------------------------------|---|-----------------------------|
| Actual income and expenditure will vary from forecast, requiring adjustments to budget and/or service delivery | 2 – some variability is inevitable | 2 – budget will be closely monitored and prompt action taken to deal with variances | Budgetary control framework |

1 = Little or no risk or impact

2 = Some risk or impact – action may be necessary.

3 = Significant risk or impact – action required

4 = Near certainty of risk occurring, catastrophic effect or failure of project.

## APPENDIX A

## ENVIRONMENT COMMITTEE – GENERAL FUND BUDGET

| £000                               | April to Nov                |                     |                       | 2009/10 Financial Year |                |                  |                   |
|------------------------------------|-----------------------------|---------------------|-----------------------|------------------------|----------------|------------------|-------------------|
|                                    | Current Budget April to Nov | Actual April to Nov | Variance April to Nov | Original Budget        | Current Budget | Forecast Outturn | Forecast Variance |
| Assisted Travel                    | 115                         | 87                  | -28                   | 192                    | 192            | 189              | -3                |
| Building Surveying                 | 2                           | 52                  | 50                    | 56                     | 49             | 102              | 53                |
| Business Support & Development     | 0                           | 0                   | 0                     | 0                      | 42             | 0                | -42               |
| Car Parking                        | -396                        | -456                | -60                   | -670                   | -670           | -662             | 8                 |
| Cemetery Saffron Walden            | 3                           | -2                  | -5                    | 3                      | 3              | 3                | 0                 |
| Conservation & Enhancement         | 85                          | 84                  | -1                    | 101                    | 100            | 94               | -6                |
| Depots                             | 30                          | 31                  | 1                     | 37                     | 37             | 39               | 2                 |
| District Monitoring & Enforcement  | 25                          | 25                  | 0                     | 39                     | 38             | 38               | 0                 |
| Energy Efficiency                  | 40                          | 38                  | -2                    | 37                     | 38             | 38               | 0                 |
| Housing Strategy                   | 71                          | 67                  | -4                    | 103                    | 102            | 101              | -1                |
| Industrial Estate                  | 63                          | 28                  | -35                   | 46                     | 46             | 61               | 15                |
| Land Drainage                      | 32                          | 32                  | 0                     | 52                     | 52             | 52               | 0                 |
| Local Amenities                    | 39                          | 51                  | 12                    | 60                     | 60             | 60               | 0                 |
| On Street Parking                  | -12                         | -8                  | 4                     | -211                   | -211           | -211             | 0                 |
| Planning Grants                    | 9                           | 5                   | -4                    | 9                      | 9              | 5                | -4                |
| Planning Policy                    | 191                         | 174                 | -17                   | 296                    | 293            | 270              | -23               |
| Solid Waste Management             | -24                         | -14                 | 10                    | -21                    | -22            | -4               | 18                |
| Street Cleansing                   | 165                         | 143                 | -22                   | 255                    | 253            | 252              | -1                |
| Street Services Management & Admin | 67                          | 65                  | -2                    | 273                    | 269            | 252              | -17               |
| Transport Administration           | 219                         | 227                 | 8                     | 352                    | 352            | 353              | 1                 |
| Vehicle Management                 | 177                         | 177                 | 0                     | 268                    | 266            | 266              | 0                 |
| Waste Management                   | 704                         | 297                 | -407                  | 567                    | 510            | 384              | -126              |
| <b>Committee Total</b>             | <b>1,605</b>                | <b>1,103</b>        | <b>-502</b>           | <b>1,844</b>           | <b>1,808</b>   | <b>1,682</b>     | <b>-126</b>       |

## APPENDIX B

## ENVIRONMENT COMMITTEE CAPITAL PROGRAMME

| £000                                     | Actual<br>April to<br>Nov | 2009/10 Financial Year |                                       |                            |                   |                     |                      |
|--|---------------------------|------------------------|---------------------------------------|----------------------------|-------------------|---------------------|----------------------|
|  |                           | Original<br>Budget     | Brought<br>forward<br>from<br>2008/09 | Budget<br>adjust-<br>ments | Current<br>Budget | Forecast<br>Outturn | Forecast<br>Variance |
| <u>Environment</u>                       |                           |                        |                                       |                            |                   |                     |                      |
| Flood Relief                             | 0                         | 0                      | 32                                    | -32                        | 0                 | 0                   | 0                    |
| Wheelie Bins                             | 20                        | 10                     | 0                                     | 20                         | 30                | 30                  | 0                    |
| Trade Waste Bin replacements             | 1                         | 10                     | 0                                     | 0                          | 10                | 10                  | 0                    |
| Glass Bottle Banks                       | 0                         | 0                      | 0                                     | 60                         | 60                | 60                  | 0                    |
| Food Waste Caddies                       | 0                         | 0                      | 0                                     | 20                         | 20                | 20                  | 0                    |
| Refuse Collection / Trade Waste vehicles | 0                         | 335                    | 0                                     | -50                        | 285               | 285                 | 0                    |
| Recycling Vehicles                       | 0                         | 166                    | 0                                     | -166                       | 0                 | 0                   | 0                    |
| Street Cleansing Vehicles                | 113                       | 192                    | 78                                    | -150                       | 120               | 120                 | 0                    |
| Elizabeth Way Culvert                    | 0                         | 220                    | 50                                    | -270                       | 0                 | 0                   | 0                    |
| Museum grounds boundary wall             | 31                        | 80                     | 0                                     | 0                          | 80                | 80                  | 0                    |
| Grant to Saffron Walden Town Council     | 0                         | 0                      | 0                                     | 50                         | 50                | 50                  | 0                    |
| <b>Total - Environment Committee</b>     | <b>165</b>                | <b>1,013</b>           | <b>160</b>                            | <b>-518</b>                | <b>655</b>        | <b>655</b>          | <b>0</b>             |